

# Hutchison & Gray, PLLC

## Small Business Advisor

### Program Summary for Small Businesses

	<b>PLATINUM</b>	<b>GOLD</b>	<b>SILVER</b>	<b>TAX</b>
	Small Bus.	Small Bus.	Small Bus.	Small Bus.
<b>Compliance with the IRS &amp; Other Taxing Agencies</b>				
Federal Income Tax Return	X	X	X	X
State Income/Franchise Tax Return	X	X	X	X
Corporate Income Tax Projection	X	X	X	X
Calculation of Estimated Tax Payments	X	X	X	X
Sales Tax Returns	X	X		
<b>Financial Reporting</b>				
Monthly - Controller-on-Call service	X			
Quarterly - Controller-on-Call service		X	X	
Annual - Controller-on-Call service				X
<b>Management Advisory</b>				
Budget / 24 Month Cash Flow Projection	X	X		
Quarterly Budget-to-Actual Reports	X	X		
Monthly Business Performance Reports	X			
Quarterly Business Performance Reports		X	X	
Quarterly Meetings/Conferences with Management	X	X	X	
12 Months - Unlimited Phone Calls	X	X	X	X
<b>Personal - Tax / Investment / Other</b>				
Federal Income Tax Preparation (1040)	X	X	X	X
Calculation of Estimated Tax Payments	X	X		X
Individual Income Tax Projection	X	X		X
Personal Budget	X	X		
Individual Income Tax Planning	X	X		